

# Ballycraig Primary School

## SEPTEMBER NEWSLETTER

*Dear Parents/Carers*

*On behalf of the governors and staff welcome back to school. A special welcome goes to all our newly enrolled pupils and their parents. We are looking forward to another exciting year at school with many activities already planned. Please feel free to contact us by phone (028) 94462450 or email: [hedwards514@c2kni.net](mailto:hedwards514@c2kni.net) if you have any concerns about your child in school, an appointment can be made to discuss your concern either with myself or the class teacher.*

*Hazel Edwards*

### PASTORAL

**Attendance - UNCRC Article 28** – You have the right to good quality education. You should be encouraged to go to school.

Good attendance is important to your child's education and I would ask parents for their help and support in making sure their children are encouraged to attend regularly. **All absences should be reported either by phone or in writing.** Persistent absences/lateness will be reported to the Education Welfare Service.

Article 45 Schedule 1 of the Children NI Order states that the Education Welfare Service can fine families up to £1000 for failing to ensure that their children attend school.

Full attendance will not be awarded to children who receive more than 4 late marks in any month, please remember school starts at 8.55am.

#### **Child Protection**

Our updated policy for Pastoral Care and Child Protection is available from the office or on our web site. The designated teacher for Child Protection is Dr Edwards and Mrs Fowler and Mrs Little are her deputies.

### HEALTH AND SAFETY

**Non-Smoking** – Ballycraig is now a 'Smoke Free' Zone. We would ask that cigarettes are extinguished at the school gate. Smoking will be allowed in a designated area during some school functions.

**Dogs** - Due to Health & Safety reasons dogs **MUST** not enter our grounds.

**Car Parking** - Please remember that only car park permit holders are allowed to use the school car park at 'peak' times in the morning and afternoon. Please use the pedestrian gate beside the playground when walking .

### ADMINISTRATION

#### **School Uniform**

It was lovely to see everyone in their new school uniform. Please make sure that all items of the uniform are clearly marked with your child's name.

- Jewellery should not be worn to school
- Football shirts are not items of school uniform and should **only** be worn for football practice. A **White polo shirt** should be worn under the red sweatshirt on all occasions
- Chewing gum is not allowed in school

**PE Uniform** All children from primary 4 – 7 class's must wear a plain white T-shirt, shorts and black PE slippers. Children in primary 2 – 3 must wear shorts and PE slippers. Primary 1 children wear PE slippers **ONLY**. PE is a compulsory element of school and we have been advised by Education Authority that if a child has no PE kit PE must be done in bare feet and school uniform.

#### **Start/Finish Times**

Children should be encouraged to arrive at school before the 8.50am bell. School starts at 8.55am sharp. Children arriving after this time will be recorded as late on the school register.

Parents of P2 – P7 children are reminded that they should not enter the school playground but leave their child/children at the school gates, or wait outside the green fence.

P1 – P3 children **MUST** be collected each day from school by a responsible adult. They should not walk home alone.

# Ballycraigy Primary School

## SEPTEMBER NEWSLETTER

### ADMINISTRATION CONTINUED

#### New School Hours

Please take a note of the school hours \* below which commence from Tuesday 2<sup>nd</sup> September 2015.

Day	Starting Time	Finish Time
Monday	8.55am	3.00pm P3 – 7 2.00pm P1 – 2
Tuesday	8.55am	3.05pm P3 – 7 2.00pm P1 – 2
<b>Wednesday</b>	<b>8.55am</b>	<b>2.00pm P1 – 7</b>
Thursday	8.55am	3.05pm P4 – 7 2.00pm P1 – 3
Friday	8.55am	3.00pm P4 – 7 2.00pm P1 - 3

\* P3 Children will finish at 2.00pm until week beginning 28<sup>th</sup> September when they will stay Mon & Tues until 3pm

\* For the month of September P1 Children will have settling in hours which the teacher will advise parents.

\* School will close at 2pm every day this week from 2<sup>nd</sup> September – 4<sup>th</sup> September.

#### Contacts

It is essential, in case of emergency, that we have up to date contact details. If you have a new mobile number, address, etc please make the school aware of this. Please supply your email address if possible.

#### Policies

Every child in the school has received an envelope containing our updated pastoral care policy and ICT code of practice policy. Photograph permission is shown on the coversheet and we would ask that the coversheet is completed and returned to school by **Friday 11<sup>th</sup> September 2015**.

#### P1 Intake September 2016

We are now compiling a list of names of children for entrance to school next September. If your child was born between 2<sup>nd</sup> July 2011 and 1<sup>st</sup> July 2012 contact the school office for details of enrolment.

#### School Meals

Please note that the price for school meals has increased. The cost will now be £2.50 per day.

**Tissues** - We would ask that each child supply one box of tissues for use in school.

#### Website Facebook Email

School information is available both on our website and on our Facebook page. [www.ballycraigyprimary.org.uk](http://www.ballycraigyprimary.org.uk)

Please send an email to [aallen280@c2kni.net](mailto:aallen280@c2kni.net) if you would like to receive the monthly newsletter etc by email

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### SCHOOL EVENTS

PTA – Parent Teacher Association annual general meeting will take place on Tuesday 22<sup>nd</sup> September at 6.30pm. All parents are very welcome.

3 <sup>rd</sup> September 2015	Stroke Awareness Assembly at 9.00am
10 <sup>th</sup> September 2015	Eco Action Team at 12.15pm
14 <sup>th</sup> September 2015	School Photos by Emma-Jane now known as (Dandelion Studio)
15 <sup>th</sup> September 2015	Investor in People review
21 <sup>st</sup> September 2015	Board of Governor Meeting at 7.30pm
23 <sup>rd</sup> September 2015	S.D.P parent Information Seminar 1.15pm
25 <sup>th</sup> September 2015	European Day of Language – French
29 <sup>th</sup> September 2015	Primary 6/7 Athletics from 3.00pm – 3.45pm

Scholastic Book Fair 22<sup>nd</sup> September - 29<sup>th</sup> September - More details later

### COMMUNITY

Sure – Start Precious Moments Crèche  
Thursday 24<sup>th</sup> September from  
9.30am – 11.00am.

### RIGHT OF THE MONTH

International Day of Languages 26<sup>th</sup> September

Article 29

*Education ..... should encourage children to respect their parents, and their own and other cultures*

### EXTENDED SCHOOLS

#### **Mother and Toddler Group**

As part of the Extended Schools Initiative a mother and toddler group in conjunction with St Jude's Church runs in our school. The Mother and Toddler Group will be starting on Monday 8<sup>th</sup> September 2014. Please come and enjoy a good chat, refreshments and lots of games etc for the kids in our well equipped rooms. Everyone Welcome

Start Date: Monday 8<sup>th</sup> September 2014  
Price: £1.50 per family  
Time: 9.30am – 11.30am  
Primary 4 – 7 Homework club will begin on 21<sup>st</sup> September.

Planned Activities for this term P1 & P2 Jo Jingles  
P1 – P7 Play Sport Coaching.

### E-SAFETY SECTION

#### **Top Tips**

Don't share personal information or images with people you don't know.

Don't accept friend requests with someone you don't know – not everyone online may be who they say they are



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### CHARITIES/FUNDRAISING

#### **Kids4School Sponsorship**

Please remember 10p every Friday for our Kids4school child sponsorship.